

	<p><b>3 Supervising Professor must send request email to Dr. Raabe to exclude any previous student work from the report.</b></p>
<b>2 weeks prior to defense</b>	<ol style="list-style-type: none"> <li>1. Submit dissertation/thesis to the Research Supervisory Committee for review.</li> <li>2. Submit Request for Final Defense and Oral Examination in GradTrac. <b>This form should be signed by all approvers 1 week before the defense date or your defense <u>will be rescheduled.</u></b></li> </ol>
<b>November 22 - December 18, 2024</b>	Last day to defend for <b>February 2025</b> degree conferral.
<b>2 business days after defense</b>	<ol style="list-style-type: none"> <li>1. Coordinator or Supervising Professor must send an email to Dr. Raabe confirming a passing score.</li> <li>2. Submit Report on Final Oral Defense and Examination in GradTrac.</li> </ol>
<b>2 weeks after defense</b>	Submit final committee-approved version of dissertation or thesis to ProQuest for formatting revisions

**February 7, 2025**